



## Board of Directors Meeting Minutes

May 7, 2020 • 6 – 8pm

Zoom Call

### Present at meeting:

**Board Members:** James Kloor (President/Treasurer), Colin Fiske (Vice President), Leah Stamper, Cheri Strong, Kirsten Lindquist, Roger, Laura Wright (Secretary)

**Absent Board Members:**

**Co-op Employees:** Emily Walter, Barney Doyle, Sean Nolan, Nikki Szlak, Mara Segal

**Member-owners:** Kathleen Pelly, David Dahler

### 1. **Welcome**

The meeting was called to order at 6:03pm by James.

### 2. **Agenda Review and Approval**

Consensus to table the Public Banking agenda item and approve the agenda.

### 3. **Member Comment Period**

- Roger – talked with employees and shoppers who like it when there are 30 or less customers in the store at one time. A member voiced concern that about hand washing and wants every customer to wash hands before entering the store.
- Kathleen – appreciates everything the employees are doing.

### 4. **Board Correspondence**

None

### 5. **Consent Calendar**

**Motion:** Approve the May 7, 2020 consent calendar.

a) Approve April 2, 11, and 16\* 2020 board minutes

\* The April 16 minutes are amended to correct that Colin made the motion on the FY21 budget.

b) ~~Approve renewal of the Securities Permit~~

Colin moved, 2<sup>nd</sup> from Roger, motion passed (7/0/0).

### 6. **Union Negotiations** – reported by Sean

We reached an agreement on a 2-year Union contract. Union members are currently voting. Negotiations were positive overall and not contentious.

**Motion:** Accept the tentative agreement between the Co-op and the Union.

Kirsten moved, 2<sup>nd</sup> from Roger, motion passed (7/0/0).

### 7. **Public Banking**

Tabled

### 8. **Staff Directives**

The staff directives were reviewed for clarity and priority.

## 9. GM Report

### a) Financial bottom line

Working to complete P12/Q4 financials. Working with the auditors on cleaning up the balance sheet. We are on track to get most of the PPP loan forgiven.

Sales trend is currently down 5% year over year. This is pretty much due to prepared foods taking a hit due to COVID-19. Many departments are above their year over year and helping to compensate for prepared foods.

### b) Environmental bottom line

The big project right now is updating the refrigerant in Arcata in late May. This includes upgrading equipment to be compliant with the state and will reduce greenhouse gasses by using better coolant and reducing leaks.

### c) Social bottom line

- Hired a new HR Director, Nikki Szlak
- Continued COVID-19 response
- Promoting Cooperation Humboldt to help customers who need assistance with shopping.
  - o Granting \$500 to Cooperation Humboldt and letting them purchase \$1,200 of food at cost.

## 10. NCG Contract

Board members can submit wanted changes to the NCG contract at the June board meeting for final review.

## 11. Reserved for Removed Consent Agenda Items

### Securities Permit

Discussed A share limits.

**Motion:** Approve renewing the Securities Permit.

Colin moved, 2<sup>nd</sup> from Laura, motion passed (7/0/0).

## 12. Member Comment

- Roger – we should be thinking of ways to get members to invest.
- Leah – would like to see improvements in the bulk area. It's a bottle neck with shoppers waiting to get staff to help them get bulk.

## 13. New Business (items for next agenda):

- Public Banking?

Consensus reached to adjourn the May 7, 2020 meeting at 8:04pm and move into Executive Session.

*Minutes by Emily Walter*

### **ACTION ITEMS**

- James will contact David Cobb to discuss Public Banking.
- Sean will look into insurance companies offering funds to purchase safety supplies for employees.
- Sean will look into policies for shoppers who want to preorder meat.
- Emily will look into the process of increasing A shares.

**North Coast Co-op**  
**Board of Directors Executive Session Minutes**  
**May 7, 2020**  
**Zoom**

**Present at meeting:**

**Board Members:** James Kloor (President/Treasurer), Colin Fiske (Vice President), Leah Stamper (*via phone*), Cheri Strong, Kirsten Lindquist, Roger, Laura Wright (Secretary)

**Absent Board Members:**

**Approved Guests:** Sean Nolan

No reportable action taken.

Executive session ended at 8:45pm.

*Reported by James Kloor*